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No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

**GOVERNMENT OF THE REPUBLIC OF LITHUANIA
DECISION
REGARDING THE APPROVAL OF THE REGULATIONS OF THE MINISTRY OF
JUSTICE OF THE REPUBLIC OF LITHUANIA**

09 July 1998, No. 851
Vilnius

Pursuant to Article 29(8) of the Republic of Lithuania Law on the Government, the Government of the Republic of Lithuania shall:

Approve the regulations of the Ministry of Justice of the Republic of Lithuania (enclosed).

PRIME MINISTER

GEDIMINAS VAGNORIUS

MINISTER OF JUSTICE

VYTAUTAS PAKALNIŠKIS

APPROVED BY
the Government of the Republic of Lithuania
by decision of 09 July 1998, No. 851
Version of Decision No. 1464 of
13 October 2010
of the Government of the Republic of

Lithuania

REGULATIONS OF THE MINISTRY OF JUSTICE OF THE REPUBLIC OF LITHUANIA

SECTION I GENERAL CONSIDERATIONS

Amendment of section title:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

1. The Ministry of Justice of the Republic of Lithuania (hereinafter referred to as ‘the Ministry of Justice’, ‘the Ministry’) is a public body of the Republic of Lithuania.

The Ministry of Justice shall formulate state policy, organise, coordinate and control its implementation, and, in cases established by law, implement it in the areas of governance entrusted to the Minister of Justice.

2. The activities of the Ministry of Justice shall be governed by the Constitution of the Republic of Lithuania, the Republic of Lithuania Law on the Government, the Law on Public Administration of the Republic of Lithuania, other laws and legislation adopted by the Seimas of the Republic of Lithuania, international treaties, decrees of the President of the Republic, resolutions of the Government of the Republic of Lithuania, orders of the Prime Minister of the Republic of Lithuania, as well as these regulations.

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3. The Ministry of Justice is a public limited liability legal entity with a bank account and a seal bearing the national emblem of Lithuania and its name. Seat address: Vilnius, Gedimino pr. 30. The decision to change the seat of the Ministry shall be made by the Government.

Item amendments:

No. [319](#), 09/04/2014, published in TAR on 11/04/2014, ID 2014-04333

4. The Ministry of Justice is a budgetary institution supported from the appropriations of the state budget of Republic of Lithuania and other state monetary funds.

5. The Ministry of Justice is owned by the state. The rights and duties of the owner of the Ministry of Justice shall be implemented by the Government, which shall approve and amend the regulations of the Ministry in accordance with the procedure established by legislation, and resolve other issues assigned to its competence by laws.

Item amendments:

No. [319](#), 09/04/2014, published in TAR on 11/04/2014, ID 2014-04333

6. The Ministry of Justice has a website (<https://tm.lrv.lt/>) where it publishes public notices and other information. In cases prescribed by legislation, public notices shall also be published by other means of public outreach.

Item amendments:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

SECTION II OPERATIONAL OBJECTIVES AND FUNCTIONS OF THE MINISTRY OF JUSTICE

Amendment of section title:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

7. The objectives of the Ministry of Justice shall be to formulate state policy in the following areas: development of the national legal system; civil law; civil procedure; criminal law; criminal procedure; arrest; enforcement of penalties and probation; administrative law; administrative offences; administrative proceedings; anti-corruption; legal services; functioning of bailiffs; notarisation; forensic examination; registration of civil status records; industrial property protection; consumer rights protection; personal data protection; organisation and holding of elections to the Seimas, the President of the Republic, municipal councils, the European Parliament (hereinafter referred to as the ‘elections’); establishment, registration and operation of political parties; registration and operation of religious communities and associations; legal regulation of registers and operation of registries and information systems under the auspices of the Minister; coordination of enforcement of European Union law; legal education of the public; international legal cooperation and coordination (enforcement) of the representation of interests of the Republic of Lithuania in international, European Union and European Free Trade Association courts within its competence. Also to organise, coordinate and control the implementation of this state policy.

Item amendments:

No. [1716](#), 01/12/2010, the Gazette, 2010, No. 142-7300 (04/12/2010), ID 1101100NUTA00001716

No. [319](#), 09/04/2014, published in TAR on 11/04/2014, ID 2014-04333

No. [903](#), 04/09/2018, published in TAR on 13/09/2018, ID 2018-14456

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8. The Ministry of Justice shall perform the following functions in order to achieve its operational objectives:

draw up draft laws, Government resolutions and other legislation in the following areas: national legal system development, civil law, civil procedure, criminal law, criminal procedure, arrest, punishment and probation, administrative law, administrative misconduct, administrative litigation, anti-corruption, legal services, bailiffs, notarial, forensic, registration of civil status records, industrial property protection, consumer protection, personal data protection, organisation and conduct of elections, establishment and registration of political parties, registration and operation of religious communities and associations, operation of registries and information systems under the authority of the Minister, Coordination of the implementation of Union law, public legal education, international legal cooperation and coordination (enforcement) of the representation of the Republic of Lithuania interests in international and European Union and European Free Trade Association courts. Also coordinate draft laws governing the operation of registers;

Subitem amendments:

No. [1716](#), 01/12/2010, the Gazette, 2010, No. 142-7300 (04/12/2010), ID 1101100NUTA00001716

No. [319](#), 09/04/2014, published in TAR on 11/04/2014, ID 2014-04333

No. [903](#), 04/09/2018, published in TAR on 13/09/2018, ID 2018-14456

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.2. systematise legislation in the following fields: civil law; civil procedure; criminal law; criminal procedure; arrest; enforcement of penalties and probation; administrative law; administrative offences; administrative proceedings. Draw up consolidated legislative packages (codes) in these fields and organise their publication;

Subitem amendments:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.3. draw conclusions on draft legislation, international treaties and other agreements in the cases and according to the procedure established by legal acts, as well as assess the compliance of draft legislation, international treaties and other agreements with European Union law;

Subitem amendments:

No. [319](#), 09/04/2014, published in TAR on 11/04/2014, ID 2014-04333

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.4. within the scope of its competence, transpose the European Union law into the national law (*acquis communautaire*), implement it and fulfil other obligations arising out of Lithuania's membership in the European Union;

Subitem amendments:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.5. within the scope of its competence, prepare and coordinate the position of the Republic of Lithuania on the issues dealt with in the European Union institutions and their bodies, coordinate the preparation of positions of state institutions and bodies under the auspices of the Minister in European Union institutions and their bodies, also participate in the preparation of positions by other state institutions;

8.6. within the scope of its competence, ensure effective representation of Lithuania's interests in European Union institutions and their bodies;

8.7. coordinate the transposition and implementation of European Union legislation in national law and inform European Union institutions about the transposition and/or implementation of the European Union legislation in the national law;

Subitem added:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.8. coordinate the actions of state institutions and bodies related to European Commission's inquiries or initiated infringement proceedings against the Republic of Lithuania;

Subitem added:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.9. coordinate the actions of state institutions and bodies in relation to cases pending in the courts of the European Union and represent the interests of the Republic of Lithuania in the judicial institutions of the European Union and the European Free Trade Association;

Subitem added:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.10. analyse European Union law, practice of its application and interpretation in the institutions of the European Union, inform state institutions about the discrepancy between the legislation of the Republic of Lithuania and the law of the European Union, provide methodological assistance to public authorities on issues related to the harmonisation of national law with the European Union law;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.11. analyse the compliance of legislation of the Republic of Lithuania with individual rights and freedoms and submit conclusions to the Government;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.12. act as an institution coordinating legislation monitoring;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.13. control the work of bailiffs in accordance with the procedure established by legislation, summarise and analyse statistics of bailiffs' activities;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.14. oversee notarial activities in accordance with the procedure established by legislation, summarise and analyse statistics of notaries' activities;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.15. coordinates the activities of forensic institutions under the Ministry;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.16. examine documents establishing, reorganising, restructuring and liquidating religious communities and associations, their divisions and representative offices, certify the authenticity of the data entered, compliance of the documents of incorporation, their amendments and data with the legal requirements and submit conclusions to the Register of Legal Entities with regard to their registration or deregistration;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.17. draw up and submit to the Seimas conclusions on granting state recognition to religious communities;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.18. collect information on the activities of spiritual, esoteric and religious groups in Lithuania, inform the public about new religious groups established in Lithuania, participate in the implementation of public education projects on issues relating to spiritual, esoteric and religious groups, cooperate with persons working in this field;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.19. examine documents establishing, reorganising, restructuring and liquidating political parties, their divisions, certify the authenticity of the data entered, compliance of the documents of incorporation, programmes, amendments of documents of incorporation and data with the legal requirements and submit conclusions to the Register of Legal Entities with regard to their registration or deregistration;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.20. verify the compliance of the number of members of political parties with the legislative requirements;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.21. methodically guide the development of state registers and information systems under the auspices of the Minister and coordinate their operation;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.22. within the scope of its competence and in accordance with the established procedure maintain international legal relations with foreign institutions and international organisations, prepare draft international bilateral legal assistance treaties, organise accession to multilateral international treaties and ensure their implementation within its competence;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.23. assist the Government representative in the European Court of Human Rights in the exercise of his rights and duties;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.24. provide methodological assistance to courts in accordance with the established procedure in drafting orders and requests to foreign courts and other institutions, organise communication of courts with foreign courts and other foreign institutions, unless the laws of the Republic of Lithuania, legislation of the European Union or international treaties provide otherwise;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.25. verify, in accordance with the procedure established by legislation, documents received from courts regarding court orders, recognition and enforcement of court decisions in a foreign country, prepare and summarise court information required for applying for extradition of persons from the respective foreign country, submit applications to competent foreign authorities, issue arrest warrants after gathering the required information, apply to the competent authorities of a foreign country for the surrender or transfer of sentenced persons;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.26. examine, in accordance with the procedure prescribed by legislation, claims for extrajudicial damages caused by unlawful conviction, unlawful application of procedural coercive measures, unlawful imposition of an administrative penalty, i.e. arrest, enter into and enforce court settlements;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.27. examine claims for damage caused by violent crime, make and implement decisions on compensation for damage caused by violent crime, administrate the Victims of Crime Fund;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.28. in cases prescribed by law, represent the state in civil and administrative cases for compensation of damages caused by unlawful acts of public authorities to natural persons and legal entities;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.29. enforce court decisions and settlements for damages caused by unlawful actions (acts) of a pre-trial investigation officer, prosecutor, judge or court or other state institutions, decisions of the European Court of Human Rights on damage compensation and other documents in cases prescribed by law;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.30. supervise the legitimacy of recording civil status acts in civil registry offices and elderships, authorises change of name, nationality, and provide methodological assistance to civil registry offices;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.31. coordinate training programmes for judges;

Subitem amendments:

No. [319](#), 09/04/2014, published in TAR on 11/04/2014, ID 2014-04333

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.32. organise training of civil servants of civil registry offices;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.33. participate in public legal education activities;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.34. organise scientific conferences on legal theory and practice, collect, analyse and summarise theoretical and practical legal material together with state and other institutions;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.35. examine the requests, complaints and notifications of persons within the competence of the Ministry in accordance with the procedure prescribed by legislation, and take measures to answer the questions raised therein;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.36. manage the capital investment programs assigned to it, allocate appropriations and ensure their utilisation, prepare and coordinate investment projects to be implemented by the Ministry;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.37. organise the bookkeeping of the institutions assigned under the auspices of the Minister in accordance with the procedure established by legislation and control the rational and economical use of labour, material and financial resources;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.38. inform the public about the activities of the Ministry;

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

8.39. perform other functions assigned to it by laws, Government resolutions and other legislation.

Change in subitem numbering:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

SECTION III RIGHTS OF THE MINISTRY OF JUSTICE

Amendment of section title:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

9. The Ministry of Justice, in pursuance of its operational objectives and in the performance of the functions assigned to it, shall have the right to:

9.1. receive conclusions from state institutions and bodies, research and study institutions regarding drafts of codes of the Republic of Lithuania, other laws, Government resolutions and other legislation prepared by the Ministry, as well as conclusions regarding registration documents of religious communities and associations, articles of association/statutes and programmes of political parties, information on the activities of religious communities and associations, and political parties;

9.2. form working groups from representatives and specialists of ministries and other governmental institutions, research and higher education institutions, other institutions and organisations (after agreeing with their managers), to prepare drafts of the Republic of Lithuania

codes, other laws and Government resolutions, international legal assistance and legal cooperation agreements; to examine other issues within the competence of the Ministry;

9.3. use, in agreement with the heads of state institutions and bodies, research and study institutions, other institutions and organisations, representatives and specialists of such institutions, bodies and organisations to discuss draft codes, other laws and Government resolutions of the Republic of Lithuania as well as issues of implementation and application of the European Union law;

Subitem amendments:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

9.4. inspect the activities of the bodies assigned to the auspices of the Minister, to hear their activity reports and to give them methodological guidance, if necessary.

10. The Ministry of Justice shall also have other rights conferred on it by laws, Government resolutions and other legislation.

SECTION IV ORGANISATION OF ACTIVITIES OF THE MINISTRY OF JUSTICE

Amendment of section title:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

11. The activities of the Ministry of Justice shall be organised in accordance with the Ministry's strategic and annual activity plans and other planning documents approved by the Minister. The Ministry's strategic and annual action plans shall be published on the Ministry's website. The implementation of the Ministry's strategic and annual operating plans shall be evaluated by the Ministry's administrative unit responsible for internal audit.

Item amendments:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

12. The activities of the Ministry of Justice shall be governed by the rules of procedure and internal rules of the Ministry of Justice, regulations of administrative units of the Ministry, job descriptions of civil servants and employees who receive salaries from the state budget and public funds, all as approved by the Minister of Justice.

13. The Ministry of Justice shall be headed by a minister appointed and dismissed by the President of the Republic on the proposal of the Prime Minister in accordance with the Constitution of the Republic of Lithuania. The Minister of Justice may be substituted temporarily only by another member of the Government designated by the Prime Minister. The deputy Minister may not perform the functions specified in Article 26(2) of the Republic of Lithuania Law on the Government.

14. The Minister of Justice, in heading the areas of government assigned to him by the Republic of Lithuania Law on the Government and other laws, shall be accountable to the Seimas, the President of the Republic and directly subordinate to the Prime Minister.

15. The Minister of Justice shall perform the functions established by the Law of the Government of the Republic of Lithuania and assigned by other laws and Government resolutions.

16. Civil servants in the Minister's political (personal) trust: vice ministers, chancellor of the Ministry, adviser(s) to the Minister, other civil servants in the Minister's political (personal) trust, shall assist the Minister in forming political dispositions and priorities, making decisions and implementing them.

During his term of office, the Minister may have public consultants who, at the request of the Minister, shall provide him with advice, suggestions, conclusions and other information.

The number of vice ministers shall be approved by the Government on the recommendation of the Minister.

Item amendments:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

17. Vice ministers shall carry out the functions established by the Republic of Lithuania Law on the Government and other functions assigned to them by the Minister in the areas determined by the Minister.

18. In the absence of the vice minister, all or part of his functions shall be performed by (an)other vice minister(s) on the Minister's behalf.

19. The Ministry of Justice shall have its own administration. It shall be headed by the Chancellor of the Ministry of Justice. The administration of the Ministry of Justice shall consist of groups, departments and divisions, and its structure shall be approved by the Minister of Justice.

Item amendments:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

20. The Chancellor of the Ministry of Justice is a civil servant in political (personal) trust and the head of the Ministry's administration who is subordinate to the Minister. The Chancellor of the Ministry shall perform the functions established by the Law of the Government of the Republic of Lithuania and assigned by other laws, Government resolutions and the Minister.

Item amendments:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

21. If the Chancellor of the Ministry is temporarily absent, the Minister shall entrust all or part of his functions to one of the heads of the administrative divisions of the Ministry.

22. The Chancellor of the Ministry or, in his absence, the head of the administrative unit appointed by the Minister, shall issue decrees within his competence.

23. The Chancellor of the Ministry shall keep the seal of the Ministry and shall be responsible for its use. The Minister may authorise another civil servant of the Ministry to keep the Ministry's seal. In such case, the use of the seal shall be the responsibility of the civil servant authorised by the Minister.

24. A board shall be formed in the Ministry of Justice, acting as an advisory body to the Minister. The board shall be formed in accordance with the procedure established by the Republic of Lithuania Law on the Government.

25. The procedure and conditions for the recruitment of civil servants and employees of the Ministry of Justice employed on the basis of employment contracts and receiving remuneration from the state budget and state monetary funds, as well as the procedure of payment of salaries to such civil servants and employees shall be established by the Law of the Republic of Lithuania on Public Service and the Labour Code of the Republic of Lithuania.

Item amendments:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

SECTION V CONTROL OF INTERNAL ADMINISTRATION OF THE MINISTRY

Amendment of section title:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

26. The accounting of the Ministry of Justice shall be organised and the financial statements shall be managed in accordance with the procedure established by legislation.

The financial control of the Ministry of Justice shall be performed by Ministry's civil servants or employees appointed by the Minister of Justice, employed on the basis of employment contracts and receiving salary from the state budget and public monetary funds.

27. Public (financial and operational) audit of the Ministry of Justice shall be performed by the National Audit Office of the Republic of Lithuania. Internal audit of the Ministry shall be performed by the administrative unit of the Ministry responsible for internal audit in accordance with the procedure established by legislation.

Item amendments:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

28. The Minister or the strategic planning team formed by the Minister shall exercise control over the implementation of the Ministry's strategic action plan.

SECTION VI FINAL PROVISIONS

Amendment of section title:

No. [675](#), 03/07/2019, published in TAR on 04/07/2019, ID 2019-11082

29. The Ministry of Justice shall be reorganised or liquidated in the manner prescribed by the Civil Code of the Republic of Lithuania, the Republic of Lithuania Law on the Government, the Law on Budgetary Institutions of the Republic of Lithuania and other legislation.

Item amendments:

No. [319](#), 09/04/2014, published in TAR on 11/04/2014, ID 2014-04333
